BRIERCREST
A GUIDEBOOK FOR NEW STUDENTS - FALL 2015

welcome
CLASS
OF 2019
# A Road Map to Beginning Your Briercrest Experience:

## 1. Pay $200 Confirmation Deposit
- Contact your Admissions Adviser with questions.
- *Applicable to your fall fees

## 2. Set Up Briercrest Live
- Briercrest Live is your online access point (portal) for many of the next steps. (Instructions emailed after deposit paid.)

## 3. Set Up Accounts
- myBriercrest is your school email and Canvas is the online system that allows students and professors to access course information, upload assignments, and interact.
- Detailed instructions online: briercrest.ca/current/college/freshmen-information

## 4. Register for Classes – In Briercrest Live
- Be sure to complete the Consent for Release of Information sections (Finance and Media). You are the only one who can receive specific information about your finances at Briercrest unless you grant permission. E.g., Dad can’t be told how much you owe when he calls to pay your bill unless you’ve specifically identified him.
- Online class selection tips: briercrest.ca/current/college/freshmen-information

## 5. Submit Forms
- Submit your Residence Application Form – emailed to you by your Admissions Adviser.

## 6. Submit Transcripts
- Official hard copies of your high school and post-secondary transcripts must be submitted to Admissions.
- *No scanned copies

## 7. Select Your Meal Plan in Briercrest Live
- Meal plans can be changed in person at the dining hall or the Finance Kiosk until the course add/drop deadline: September 10
- If you have dietary restrictions, please contact your Admissions Adviser.

## 8. Submit Your ID Photo
- Please submit in Briercrest Live ASAP! No later than 7 a.m. on August 28
  - Pick up your ID at check-in
  - Your ID card is required to access the dining hall and to check out library books
  - Replacement cards can be requested for a fee in Briercrest Live

## 9. Calculate Costs
- Use our online Cost Calculator to know what the year will cost and be familiar with the payment options to avoid penalties. Your first payment is due at check-in on August 31.
- Online Cost Calculator: briercrest.ca/college/finances

## 10. Get Resources
- Download your course syllabi (course guides) in Briercrest Live for each class.
- Buy your textbooks from the Briercrest Bookstore, online or in person.
- Online: briercrest.ca/bookstore/textbook-store

## 11. Transfer
- Transfer medical prescriptions and arrange a family doctor before coming to campus if you have ongoing medical needs.

## 12. Explore Provincial Funding
- *Briercrest cannot apply for the funding on your behalf.*

### Alberta Rutherford Award:
- Apply through Student Aid Alberta who will ask Briercrest to verify your enrolment. The funds should not be counted on for the fall semester.

### B.C. Passport to Education:
- Submit your passport at the Financial Services station at check-in or to the Student Finance Office early in the semester.

### Saskatchewan Advantage Scholarship:
- Complete the Saskatchewan Advantage consent form to receive $500 toward your tuition – emailed to you by your Admissions Adviser.
RESP CONFIRMATION

Some RESP programs require that Briercrest fill out a company form (e.g., CST Consultants, Heritage) for the release of funds. Simply send the form to academicservices@briercrest.ca or fax it to 306-756-5503 ensuring your name is clearly visible.

When we send it in to the company, you will be notified by email. If your fund does not have a particular form, see Confirmation of Enrolment instructions below.

CONFIRMATION OF ENROLMENT

Online: briercrest.ca/current/college/academics/important-documents

You may need a COE letter to access funds from an RESP or other sources, to maintain health coverage through your province, for insurance purposes, etc. If so, fill out the form found online and follow the submission instructions.

NOTE: You must be registered for the number of classes you want us to confirm. If you plan to register for a different number in the winter semester, please indicate that on the COE request form.

TUITION & FINANCIAL AID

PAYMENT PLAN OPTIONS

Online: briercrest.ca/current/college/finances/payment-information

• One Payment
due at check-in in the fall and the first day of class in the winter
• Two Equal Payments
50% beginning of each semester; 50% end of October/February – no fee, no interest (on-time payments only)
• Student Loans
loans must be signed by end of first month of the semester or 50% payment must be made
• Personalized Payment Plan approved by Student Finance, $50 fee/semester

NOTE: The Cost Calculator is an excellent tool for calculating your costs briercrest.ca/current/college/finances

SCHOLARSHIPS AND AWARDS

Online: briercrest.ca/current/college/finances/scholarships-and-bursaries

• The majority of the financial awards Briercrest offers are through an application process that opens in mid-January for the following academic year: Application for 2015-16 is closed. Watch for information in the winter:
  • There are many external scholarships and bursaries available through sites like scholarshipscanada.com and canlearn.ca.

STUDENT LOANS

Online: briercrest.ca/current/college/finances/college-canadian-student-loans-2015

• Apply online through your provincial student loan webpage
• Submit by mid-July for funds to be available by the start of school
• Follow the instructions from your province and check the guide we’ve posted at the link above
• Briercrest will request the maximum allowable funds be released to the school to simplify payment.

NOTE: It is unlikely that student loan disbursements will cover all your school costs. Be prepared to supplement with your own funds.

ABORIGINAL CENTRE

Aboriginal students (First Nation, Inuit and Métis): Please identify yourself to Kallie Wood, our Aboriginal Director.

Self-identification helps smooth your transition to college and helps you and Briercrest build relationships with your community.

Visit our website to learn about services.

Online: briercrest.ca/successcentre/aboriginal-centre

Contact:
kwood@briercrest.ca
306-631-8165

ABORIGINAL CENTRE

"Education is our new buffalo. “

CAMPUS & COMMUNITY INFO

CELL PHONE SERVICE:
SaskTel, Telus, Bell and their affiliates all work well in Caronport. Reception from other providers is limited.

COMMUNITY & CAMPUS SAFETY:
Campus Safety: 306-756-3327  Emergencies: 9-1-1
Caronport Police: 306-756-2522  SK HealthLine: 8-1-1

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Room assignments will be made throughout the summer and you will be notified by your Residence Director.

**NOTE:** Roommate names cannot be shared for reasons of confidentiality.

**ROOMS INCLUDE**

Desk and chair, twin bed and mattress, closet, shelving, mirror, free wi-fi internet connection.

**LAUNDRY**

Washers and dryers are located in each dorm and the cost of usage is covered by dorm fees.

**KEY REPLACEMENT**

In the case of a lost dorm room key, contact your Residence Director.

**MAINTENANCE/ CUSTODIAL**

Minor issues: contact your Residence Director.

Major/urgent issues: contact campusoperations@briercrest.ca or 306-756-3327

**NON-DORM STUDENTS**

As students not living in the dorms, you may have particular questions

- **Housing options**
  briercrest.ca/college/college-life/housing

- **Check-in specifics**
  Be sure to stop at the Community Students station on Check-in day.

- **Lunch space**
  Commuter lunch space is available in the Den – ask about it when you check in.

**U.S. AND INTERNATIONAL STUDENTS**

- Bring your passport and study permit to Check-in.

- You will be required to prove you have a valid Saskatchewan Health Card or to start an application.

- Visit the International Student webpage for detailed information.

  **Online:** briercrest.ca/international-students

**BRINGING A CAR TO CAMPUS?**

You must register your vehicle if you’re living in dorm. Please indicate whether or not you want an electrical plug-in. Plug-in spaces are limited and cost $52/semester.

Vehicle registration will also be possible at Check-in on August 31.

**WHAT TO BRING:**

- twin bedding set
- shower supplies: towels, toiletries
- laundry bag or basket and soap
- hangers
- garbage can
- computer
- surge protector
- winter clothing
- sticky tack OR 3M removeable adhesives
- school supplies
- floor/desk fans (optional)
- mini fridge – max size 4.4 cubic ft. (optional)

**WHAT NOT TO BRING:**

- Weapons, firearms or any look-alike weapons
- A/C units or space heaters
- Halogen lamps, candles, incense
- Pets
- Alcohol, drugs, or tobacco products
- Tacks, nails, screws
- Unwholesome media
- Microwaves, toasters, toaster ovens, hot pots, popcorn poppers, or electric grill/ griddles, or any other appliances (except mini fridge and small electric kettle)

Email the following information to: Martha Born, Campus Operations Administrative Assistant mborn@briercrest.ca

- Vehicle make and model
- License plate number
- Province/state registered in
- Your dorm*
- Phone number*  
  *If unknown, email this information at a later date
ARRIVAL INFORMATION

You can check in and move into your dorm starting at 8:30 a.m. on Monday, August 31.

NOTE: Athletes, your arrival date is Saturday, August 22. Look for information from your coach.

CHECK-IN

We gather in one place at the beginning of the school year to make it simple for you to check in. Please come prepared by bringing the following information with you:

- Driver’s license – you will be asked to voluntarily complete a Criminal Record Check in order to prepare for future internships and Service Learning, facilitate working in our dorms, or volunteering at Briercrest events like Youth Quake.
- Bank account/Credit card information – if you or your parents want to set up a pre-authorized debit or credit agreement to pay your bills, be sure to have that information with you. You can find the pre-authorized debit agreement online: briercrest.ca/current/college/finances/payment-information
- Passport and Study Permit – U.S. and International students are required to provide these documents as proof of legally being able to study at Briercrest and to start the Saskatchewan health card application.

EARLY/LATE ARRIVALS

We really hope you can arrive on Monday, August 31 because we’ll be set up and ready to serve you in one location that day. However, we know that occasionally someone has to make alternate arrangements. If you have concerns about the arrival times, please contact your Admissions Adviser.

MEAL PLAN

Begins: Breakfast, Monday, August 31

To select your meal plan, go to Briercrest Live. If you change your mind, you will need to go to the Finance Kiosk or to the dining hall in person once you are on campus. Meal plan options can be found online: briercrest.ca/college/college-life/dining

SHUTTLE SERVICE

We can shuttle you from Regina International Airport. Request service by contacting your Admissions Adviser: enrolnow@briercrest.ca 1-800-667-5199

NEW STUDENTS & PARENTS!

Session for new students and their parents:
10:00 a.m.
Monday, August 31

Because we know there’s so much that’s new and exciting and maybe a little overwhelming as you come to a new school, we’ve planned a session in the first hours of your time on campus so that you and your parents (if they are able to come along) are introduced to a few key people and resources.

We’ll be contacting you to RSVP for this.

PLEASE JOIN US!

START PLANNING NOW

That means taking more than 15 credit hours some semesters or doing online/modular classes in the summer to graduate in four years.

Hint #1: Start with 15 credit hours or less to get a feel for what you can handle. Courses are typically 3 credit hours each, so 15 credit hours is most often 5 courses.

Hint #2: To allow for co-curricular activities, many students take more than 4 years to complete.

your degree requires: 126 CREDIT HOURS
# Key Dates & Deadlines

## Fall 2015

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>August 31</td>
<td>Check-in day</td>
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<tr>
<td></td>
<td>First payment due</td>
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<tr>
<td>September 1</td>
<td>Orientation for all students</td>
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<tr>
<td>September 2</td>
<td>Regular classes begin</td>
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<td></td>
<td>First Monday night class</td>
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<tr>
<td>September 7</td>
<td>Labour Day (No classes)</td>
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<td></td>
<td>Co-Curricular Fair</td>
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<tr>
<td>September 10</td>
<td>Last day to add or drop a class</td>
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<td></td>
<td>See Add/Drop Policy for full details</td>
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<tr>
<td>September 16</td>
<td>Portfolio information session for all BA grads</td>
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<tr>
<td>September 22</td>
<td>Day of Prayer (No classes)</td>
</tr>
<tr>
<td>September 28</td>
<td>Winter 2016 registration opens (Date subject to change)</td>
</tr>
<tr>
<td>October 2-3</td>
<td>RETHINK Conference</td>
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<td></td>
<td>No Friday classes</td>
</tr>
<tr>
<td>October 8</td>
<td>BA grad applications due for 2016 grad</td>
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<tr>
<td>October 12</td>
<td>Thanksgiving Day (No classes)</td>
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<tr>
<td>October 23</td>
<td>Last day to drop a semester class and receive a “W”</td>
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<tr>
<td></td>
<td>See Fall – Add/Drop Policy online</td>
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<tr>
<td>October 26-30</td>
<td>Modular week</td>
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<tr>
<td>October 31</td>
<td>Student accounts must be paid in full</td>
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<tr>
<td>November 2</td>
<td>Portfolios due for BA grads not returning in January</td>
</tr>
<tr>
<td>November 11</td>
<td>Remembrance Day (No classes)</td>
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<tr>
<td>December 1</td>
<td>AA grad applications due for 2016 grad</td>
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<tr>
<td>December 5</td>
<td>Christmas banquet</td>
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<tr>
<td>December 9</td>
<td>Last day of classes</td>
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<tr>
<td>December 10</td>
<td>Study Day</td>
</tr>
<tr>
<td>December 11-18</td>
<td>Final Exams. No exams will be rescheduled for personal reasons or travel plans</td>
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<tr>
<td>December 18</td>
<td>Breakfast is the last meal for the semester</td>
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</tbody>
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## Winter 2016

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>January 3</td>
<td>All students arrive by 11:00 p.m.</td>
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<tr>
<td>January 4</td>
<td>Regular classes begin</td>
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<tr>
<td></td>
<td>First payment due</td>
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<tr>
<td>January 11</td>
<td>Last day to add or drop a class</td>
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<tr>
<td></td>
<td>See the Add/Drop Policy for details</td>
</tr>
<tr>
<td>January 17-19</td>
<td>Camp Days (Classes continue)</td>
</tr>
<tr>
<td>January 20</td>
<td>Portfolios due for all BA grads</td>
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<tr>
<td>January 27-FEB 10</td>
<td>Portfolio interviews for BA grads</td>
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<tr>
<td>February 2</td>
<td>Certificate grad applications due for 2016 grad</td>
</tr>
<tr>
<td>February 12-14</td>
<td>Youth Quake (Watch for opportunities to get involved)</td>
</tr>
<tr>
<td>February 15</td>
<td>Family Day (No classes)</td>
</tr>
<tr>
<td>February 22-26</td>
<td>Modular Week</td>
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<tr>
<td>February 23</td>
<td>Last day to drop a semester class and receive a “W”</td>
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<td></td>
<td>See Winter - Add/Drop Policy online</td>
</tr>
<tr>
<td>February 29</td>
<td>Accounts must be paid in full</td>
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<tr>
<td>March 1</td>
<td>Fall 2016 registration opens (Date subject to change)</td>
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<tr>
<td>March 7-11</td>
<td>Aboriginal Awareness Week (Classes continue)</td>
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<tr>
<td>March 15</td>
<td>Day of Prayer (No classes)</td>
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<tr>
<td>March 25</td>
<td>Good Friday (No classes)</td>
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<tr>
<td>April 1</td>
<td>Brierstock</td>
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<tr>
<td>April 5</td>
<td>Last day of classes</td>
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<td></td>
<td>All CDE course work (including exams) must be completed for grads, student athletes, scholarship and student loan eligibility</td>
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<tr>
<td>April 6</td>
<td>Study day</td>
</tr>
<tr>
<td>April 7-15</td>
<td>Final Exams</td>
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<td>No exams will be rescheduled for personal reasons or travel plans</td>
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<tr>
<td>April 15</td>
<td>College grad banquet</td>
</tr>
<tr>
<td>April 16</td>
<td>College and Seminary Commencement</td>
</tr>
<tr>
<td>April 18-22</td>
<td>Modular Week</td>
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CHECKLIST:

☐ Check your myBriercrest email account regularly for official notices.

*Tip:* You can forward your myBriercrest emails to your existing email account if you prefer.

☐ Check your Canvas account regularly to track assignment deadlines and course announcements.

☐ Download and/or print copies of your course syllabi from Briercrest Live. Be sure to read your assignment details carefully and note the due dates.

*Tip:* Writing out all the due dates on a calendar has proven helpful for students.

☐ Contact your faculty adviser to set up an appointment for course and program planning.

☐ Stay on top of Key Dates and Deadlines - posted on bulletin boards around campus and online: briercrest.ca/current/college/academics/key-dates-and-deadlines

☐ Be sure to make course changes by the Last Day to Add/Drop a Class (September 10) to avoid financial penalties.

☐ Visit your instructors during their office hours if you have questions about your courses.

☐ Check in with the Student Success Centre (studentsuccesscentre@briercrest.ca) for an initial meeting and/or to learn about FREE academic seminars to help you with important skills and strategies.

☑ Visit the Archibald Library to check out the available resources. In person and at briercrest.ca/library

☐ Attend the Co-Curricular Fair on Monday, September 7.

☐ Visit the Caronport Post Office to set up a PO Box. All you need to bring is a government-issued photo ID (e.g., driver’s license, passport).

☐ Check in with Counselling Services to set up or confirm appointments if desired.

☐ Find out where the Caronport Medical Clinic and Caronport Police Office are located.

☐ Become part of a local church:
  • Caronport Community Church goccc.org
  • The Gathering gatheringsk.wordpress.com
  • Moose Jaw churches mjchurches.com

☐ Keep up with what our Briercrest Athletics teams are doing.
**WEEK OF WELCOME (WOW) MAJOR EVENTS:**

**Monday, August 31**
- 8:30 a.m. – 3:00 p.m. Check-in
- 10:00 a.m. New Student & Parent Session
- 7:00 p.m. Welcome / Kick-off

**Tuesday, September 1**
- 9:00 a.m. Chapel
- 10:00 a.m. - noon Orientation Sessions
- 1:30 p.m. – 4:30 p.m. Orientation Activity
- 8:00 p.m. Refined/Undignified Show

**Wednesday, September 2**
- First day of classes
- 8:00 p.m. Student Activity

**Thursday, September 3**
- Time TBA
- Community Student Welcome BBQ
- 8:00 p.m. Movie on the Lawn

**Friday, September 4**
- 8:00 p.m. – 10:00 p.m. Briercrest Athletics Blue & White Games

**Saturday, September 5**
- Briercrest Olympics

**Sunday, September 6**
- 8:00 p.m. Surrender
- Worship through music

**Monday, September 7**
- Co-curricular fair

**WE CAN’T WAIT TO SEE YOU!**

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**DON’T MISS OUT**

Mark important dates on your calendar now!

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**SOCIAL FEEDS TO FOLLOW**

@BRIERCREST
@BRIERCRESTLIFE
/BRIERCREST
/BRIERCRESTLIFE

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**BRIERCREST**

briercrest.ca

510 College Drive
Caronport, SK Canada
S0H 0S0

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**ADDITIONAL INFORMATION**

Visit our Freshmen Information webpage for:
- helpful tips for selecting courses
- detailed instructions for setting up your myBriercrest and Canvas accounts
- full information on the services offered by our Student Success Centre
- links to services in the Caronport and Moose Jaw area (including medical information)

**Online:** briercrest.ca/current/college/freshmen-information

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**IF YOU DON’T KNOW**

Before you get here...
- contact your Admissions Adviser: Bryan or Erin: enrolnow@briercrest.ca

After you get here...
- stop by the Student Development office (you’ll be walking past often.)